

STATE BANK OF TRAVANCORE

(Associate of the State Bank of India)

REGIONAL OFFICE : MUMBAI

[022-26103156 - 60 & Fax: 26103148]

No. DGM/MRO/

NOTICE INVITING TENDER – Short Tender Notice for AIR CONDITIONING WORKS AT OUR KHARGHAR BRANCH

Sealed quotations are invited for the captioned work from the dealers/contractors who are executing the similar works, as per the details given below:

1. Last date & time for submission of Tenders : **3.00 PM on 07.07.2010**
2. Date & time for opening of Tenders : **3.30 PM on same day**
3. Time fixed for execution of work : **15 days** from the date of work order.
4. Defects Liability Period : **6 months** from the date of completion of work.
5. Earnest Money Deposit (**EMD**) : **Rs. 4900.00/-** (By Demand Draft drawn in favour of State Bank of Travancore)
6. Initial Security Deposit : **2%** of Contract Sum
7. Deduction from Bills:-
 - a). Retention Amount : **10%** of Bill Amount
 - b). Income Tax : As per Statutory norms.
 - c). Sales Tax : As per Statutory norms.(However the contractor has to submit a certificate from the local Sales Tax Officer on the amount to be deducted, along with the Bill).
7. Liquidated damages for delay in completion : **0.5% of contract sum subject to max. 5%.**
8. Address for submission of Tender : Deputy General Manager,
State Bank of Travancore,
Regional Office, 4th Floor,
LIC Jeevan Seva Annexe,
Santacruz West,
Mumbai – 400054.
9. Place of Opening of Tender : - Same as above –
10. Bank's Engineer for clarifications on Tender Documents & Submission : Asst. Manager (Civil Engg.)
State Bank of Travancore,
Regional Office, 4th Floor,
LIC Jeevan Seva Annexe,
Santacruz West,
Mumbai – 400054.
(Ph. 022/26103156 & [M] 9967362906)

Contd.....2

Signature of Contractor

Other Conditions:-

1. Carriage of materials to the work spot and removal of wastes and excess materials from there shall be done without causing any hindrance to the other residents in the building.
2. The electricity & water for the work shall be provided by Bank at free of cost, from the nearest outlets.

Submission of Tender:- The tender document in the prescribed format, either issued by this office or down loaded from web site www.Statebankoftravancore.com may be submitted with all enclosures in sealed cover superscribing the name of work, to the address given vide Sl. No. 8 above.

The Bank reserves the right to accept or reject any or all the quotations received without assigning any reason, whatsoever.

DEPUTY GENERAL MANAGER

Encl: 1. Instructions to Tenderers
2. Schedule of Items

Submitted :-

I / We confirm that we are submitting our tender duly filled in and rates have been quoted after thorough study of site conditions, specifications, drawing, instructions to tenderers issued by the Bank etc. I / We hereby accord our unqualified consent and agreement to the said conditions.

Date:

Signature of Tenderer:
Address with Tel. Nos.:

Seal:

Signature of Contractor

STATE BANK OF TRAVANCORE
(ASSOCIATE OF THE STATE BANK OF INDIA)
REGIONAL OFFICE : MUMBAI.

INSTRUCTIONS TO TENDERERS

The Tenderers are requested to study the following instructions carefully before submitting this quotation.

1. All papers connected with the Tender, including these instructions, Schedule of Items, Drawing etc. should be signed and returned by the Tenderer to the Bank while submitting the tenders. Incomplete tenders are liable for rejection.
2. No alteration shall be made by the Tenderers on the tender documents including the Schedule of Items. Any discrepancies noticed in the tender documents shall be brought to the notice of the concerned official of the Bank and any written instructions received from the Bank as reply will be deemed to have been incorporated herein.
3. Before tendering, the Tenderer should visit the proposed work site and ascertain himself on all factors pertaining to the scope of works, restrictions on the working hours & days, facilities available.
4. The Tenderer should quote his rates and amounts for all items in the Tender Schedule. All the rates & amounts quoted should be written both in figures and words and where there is a difference between the two, the rates given in words will be taken as authentic. Should there be any discrepancy between unit rate and amount, the unit rate will be considered as the correct. All arithmetical mistakes noticed during verification of the tender shall be corrected.
5. All entries in tender documents should be in English & in ink or typed. All corrections should be attested under full signature of the contractor. Corrections where necessary should be made by scoring the wrong words/figures and attesting with full signature of the Contractor. These shall not be erased or overwritten.
6. The Tenders shall be valid for a period of at least **90 days** from the date of submission of the Tender.
7. On acceptance of the tender, the successful Tenderer shall be given the work order in duplicate and the duplicate copy has to be returned duly signed by the Contractor as a token of acceptance of the work order including the terms of the contract.

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Signature of Contractor

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8. Tenders should be accompanied by Earnest Money Deposit of **Rs. 4900/-** by way of Demand Draft in favour of State Bank of Travancore. In event of acceptance of tender, the successful Tenderer is required to deposit 2.0% of the contract amount as Initial Security Deposit (less EMD already paid) within seven days from the date of receipt of intimation of acceptance of tender. The ISD will form part of the Security Deposit and shall be released after the completion of work satisfactorily and after finalisation of the final bill. Also the successful Tenderer will have to immediately execute an agreement with the Bank on stamp paper of adequate value, covering all aspects of the Contract in the standard form of the Bank.

9. If the Contractor fails to return the duplicate copy of the work order duly signed in token of acceptance, remit ISD and execute the agreement, all within 7 days from the date of receipt of work order, the Security Deposit already remitted at the time of empanelment will be forfeited in addition to removal from the panel.

10. Retention Amount @ 10% of the work amount shall be deducted from every interim payment and the final bill payment, which will be released after the satisfactory completion of '**Defect Liability Period**' specified. Any defects notified by the Bank during this period shall be rectified / replaced by the Contractor at no extra cost to the Bank. No interest shall be paid for the above deposits [ie; ISD and Retention Amount] during the defect liability period or during any extended period in which the deposits are with the Bank.

11. Incomplete tenders, conditional tenders, tenders received after the prescribed time & date through courier/post or by hand, tenders not conforming to the Terms and Conditions prescribed in the Tender Documents or not accompanied by the requisite EMD, if specified, shall be **rejected**.

12. This is an item rate tender. The quantities given in the Schedule of Items are approximate and payment shall be made only for the quantities executed, as per actual measurements. The Contractor is not entitled for any sort of compensation towards materials procured/stored in excess of the measured quantity, if any.

13. The Bank reserves the right to increase or decrease the tendered quantity of any or every item and delete any item at any stage of work. Contractor shall execute the increased quantity at the accepted tender rates. The Contractor's claim for compensation or damages in this respect shall not be entertained.

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Signature of Contractor

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14. The Contractor is bound to complete the work within the stipulated period given in the 'Notice Inviting Tender' (NIT). The work shall be reckoned as commenced (if not started earlier), on the 8th day from the date of acceptance of work order or the date of handing over of work site, whichever is later. No extension of time is permissible. However, if the Contractor does not complete the work within the prescribed time limit, the Bank may consider extension of time limit for completion of work without prejudice to Bank's right to recover liquidated damages as per the Terms given in the NIT.

15. If the performance of the Contractor is found to be un-satisfactory, the Bank reserves the right to cancel in part or whole of the Contract and get the works executed through alternative means, at the entire risk and cost of the Contractor, by giving 7 days notice. In such cases, the Contractor should make good all losses that the Bank may incur on account of the same.

16. In case the Contractor abandons the work for any reason whatsoever, the Bank shall issue the final notice to the Contractor to remain present at site on due date and time as per notice. In spite of such notice, the Contractor remains absent at site on such due date, the Bank's Engineer will take measurements of completed part of the work unilaterally, which will be binding on the Contractor and the balance work will be got carried out by the Bank through any agency at the entire risk and cost of the Contractor.

17. All the materials required for execution of work must be got approved in writing by the Bank before they are brought to site and before actually put on use. All facilities for prior inspection of materials and subsequent inspection of work by representatives of the Bank must be made available, at Contractor's cost. Any material brought without such prior written approval shall be entirely at the risk and cost of the Contractor. It shall be Contractor's responsibility for procurement of all materials / equipment etc. No delay due to non-availability of any material / equipment will be entertained. If the Contractor brings defective / sub-standard materials at site, it shall be the responsibility of the Contractor for the removal and disposal of the same at his cost. The Bank shall not entertain any claim from the Contractor on this account. In case the Contractor fails to remove, such materials within 7 days after issue of notice in writing to the Contractor, the Bank reserves the right to dispose of such materials at the entire risk and cost of the Contractor.

18. The Bank shall have the exclusive right of rejecting items of works with bad workmanship, notice of which will be given to the contractor during execution of the job. If the contractor fails to rectify or improve the level of workmanship to the acceptable standards, suitable recovery as assessed by the Bank shall be made for those items of works and the decision of the Bank in this regard shall be final. No request / claim whatsoever shall be entertained in this matter under any circumstances.

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Signature of Contractor

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19. The Contractor shall dispose of / remove all surplus / demolished materials from the premises at his own expenditure, irrespective of lead and mode of transportation involved.

20. Any damage caused to the existing work / facilities while carrying out the work shall be made good by the Contractor at his own risk and cost to the entire satisfaction of the Bank.

21. Successful bidder / contractor will comply with the provisions of all labour laws & regulations. All the provisions of Contract labour (Regulation & Abolition) Act, 1970 and rules thereunder should be complied with. All necessary data should be furnished to the Bank, which shall be registered as principal employer in respect of the subject job. Thereafter the contractor shall get their name registered and obtain Labour License and submit a copy of the same to the Bank.

22. No advance payment shall be given. However interim payment as specified shall be considered by the Bank. Statutory deductions towards Income tax and Sales tax shall be made as specified.

23. The Bank does not bind itself to accept the lowest tender & reserves the right to reject any or all of the tenders received without assigning any reason thereof. It also reserves the right to hold negotiations with the lowest Tenderer before accepting the same. In case of negotiations, the Tenderer should send the confirmation of such negotiations in writing so as to reach the Bank within 48 hours from the date of negotiations.

Seal:

Date:

Signature of Tenderer.

Signature of Contractor

TENDER SPECIFICATION FOR AIR CONDITIONING OF SBT KHARGHAR BRANCH

SI.No.	Particulars	Qty	Unit	Rate	Amount
	Air Conditioners				
	5.5 TR AC (3 Phase AC)				
1	Supply, Installation, Testing and Commissioning of - 11 TR (2x5.5 TR scroll compressors individual units or in combination) ductable packaged air conditioning unit with microprocessor control panel to suit our requirements and site conditions with on site temperature and humidity program facility	1	No		
2	Hard drawn copper refrigerant piping (5/8" and 7/8") & electrical cabling interconnecting the condensing unit to evaporating unit.	20	Mtr		
3	4x10 Sq. mm armoured Aluminium cabling +10 SWG bare copper conductor for interior packaged units including its termination connections (If the bank provides 32 Amp outlet instead of item no. 4)	15	Mtr		
4	GSS ducting 24G	120	Sq. m		
5	GSS ducting 22G	50	Sq. m		
6	Thermal insulation for tail end portion of ducts with 25mm thick fibre glass and aluminium foil	20	Sq. m		
7	Acoustoic insulation of the initial portion of the ducts area with 12mm thick rigid board and aluminium perforated sheet.	10	Sq. m		
8	Extruded Aluminium powder coated return air grill	3	Sq. m		
9	Same as above but for supply of air with volume control damper	3	Sq. m		
10	Refrigerent gas, oil, fresh air damper, PVC drain pipe, canvas connections ribbed pads, MS Angular frame to support of outdoor unit, etc.	2	Nos		
11	Roof under deck insulation with 50mm thick thermocole	200	Sq. m		
12	Special type Antivibration cushy footings make - Dunlop	8	Nos		
	Split AC's				
13	Supply and installation of three star air cooled Hi wall split Acs complete with cordless remote control. Safety feature as per the design and specifications. Hitachi / Voltas Vertis /Blue Star or equivalent make.				
	Nominal Capacity - 1 TR (2 nos for Server Room & 1 for BM cabin)	3	No		
	Copper Pipes	15	RMT		
	25 MM Hard Rigid PVC Pipe For Drainage	100	RMT		
	Supply & Installation of 16/20A on-off timer (24 hrs dial type) of L&T/Legrand make in MS conceled box at the server room AC's.	1	Nos		
	TOTAL FOR AIRCONDITIONING				

Amount in Words: